

CALIFORNIA/NEVADA DISTRICT EXCHANGE CLUBS
TAX RETURN INFORMATION FOR CLUBS
WITH \$50,000 OR LESS GROSS RECEIPTS

1. Go to California Franchise Tax Board WEB site: ftb.ca.gov or https://www.ftb.ca.gov/index.shtml?WT.mc_id=Global_Home_Tab
2. Click on “Businesses”
3. Click on “Charities and Non Profits”
4. Go to “Filing Requirements” and click on “Exempt Return Filing Requirements.”
5. Click on “FTB 199N California e-Postcard”
6. Tax return for the Fiscal Year 2017-2018 is due by 11-15-18.
7. Entity ID Number is:

 National Exchange Club
 3657592
8. Federal EIN: This will be the **Club’s** Federal EIN
9. DBA: This is the **Club’s** official name.
10. You will need the Name and address of a principal officer
11. You will need the Total Gross Receipts (Gross receipts must be \$50,000 of less)
12. Go to: “File online: 199N California e-Postcard
13. Follow the instructions to process the e-Postcard tax return.