

The California·Nevada
District Exchange Clubs



Trophies and Awards Program

EXCHANGE



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2016 – 2017

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EXCHANGE

THE NATIONAL EXCHANGE CLUB

California • Nevada District Exchange Clubs

Ron Lashmett
Chair, Trophies and Awards Committee

24761 Via Princesa
Lake Forest, CA 92630-2019
Residence: 949-830-4603
Cell: 714-305-4687
Bus: 949-759-6774
E-mail – ronlashmett@cox.net

March, 2017

To: Club Presidents and California • Nevada District Exchangites

Each of you is urged to participate in the District and National Awards Programs. The deadlines and addresses for submission of the documentation for the awards in this booklet are highlighted below.

Youth of the Year Award
deadline: Part 1, March 1st
Part 2, Essay for finalists,
provided by chair

send to: Phil Griego
95 S Market St Ste 520
San Jose CA 95113-2306
residence: 408-268-3246
E-Mail: digriego@yahoo.com

Separate Booklet

Best Club Bulletin
deadline: May 15th

send to: Patti Jeglum
1025 W Perdew Ave, Apt A
Ridgecrest, CA 93555-5624
cell: 760-382-3922
E-Mail: patti.jeglum@gmail.com

For National Submission
deadline: April 10th

**Accepting the Challenge of
Excellence A.C.E. Award**
deadline: April 16th

send to: Janell Darby
9255 Magnolia Ave, Spc 70
Santee CA 92071-3140
cell: 619-301-8518
Fax: 619-467-4118
E-Mail: darbygo@aol.com

Separate Booklet

Trophies and Awards

deadline: May 15th

send to: Ron Lashmett
24761 Via Princesa
Lake Forest, CA 92630-2019
residence: 949-830-4603
cell: 714-305-4687
business: 949-759-6774
fax: 949-770-6766
E-Mail: ronlashmett@cox.net

Lifetime Achievement Award

deadline: May 15th

send to: Kay Kearney
5382 Santa Barbara Ave
Garden Grove, CA 92845-1018
cell: 949-294-6303
E-Mail: kkearney1@me.com

Exchangite of the Year Award

deadline: May 15th

send to: Dr. Jay Shery
10811 Washington Blvd Ste 250
Culver City, CA 90232-3670
residence: 310-821-3864
business: 310-841-5000
fax: 310-841-5011
E-Mail: ifxubak@aol.com

**All American Volunteer
of the Year Award**

deadline: May 15th

send to: Faith Morrison
2807 Erskine Creek Rd Spc 105
Lake Isabella CA 93240-9063
Phone: 760-417-2068
E-Mail: morrisonfaith@gmail.com

Recognition for achievements is a major reward for participation in a volunteer organization. Please use these awards to recognize your outstanding Exchangites and showcase your club's achievements.

Yours in Exchange,

Ron

The California•Nevada District Trophies and Awards Program

This booklet describes participation in the California•Nevada District Exchange Clubs Trophies and Awards program, and **supersedes** all previous *Trophies and Awards Program* booklets. Proposed changes to the Trophies and Awards program or to this booklet are submitted in writing to the Trophies and Awards Committee Chair who presents the changes to the District Board of Directors for approval.

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The California • Nevada District Trophies and Awards Program

Program Objectives

The District Trophies and Awards program complements The National Exchange Club Awards program and provides a basis for recognition of activities unique to the California•Nevada District Exchange Clubs. Through participation, this program encourages all Exchangites and their clubs to develop to the maximum extent possible their personal and unified efforts to make the precepts of Exchange a reality.

Eligibility

All clubs in the California•Nevada District Exchange Clubs in good standing as outlined in the bylaws are eligible to receive awards. Awards are based on activities during an abbreviated **Exchange Administrative Year** that begins July 1st and ends the last day of the month prior to the Annual District Convention, usually May 31st.

Awards

District Service Awards banners, patches, and plaques are presented by the District Trophies and Awards Committee at the Annual District Convention. District patches should only be displayed on a club's gold colored District Service Awards Banner. The initial District Service Awards Banner is presented to a club; however, once this banner is completely filled with patches, a club purchases each succeeding banner from the District Trophies and Awards Committee. The National Exchange Club Service Award Patches should be displayed only on a blue colored National Exchange Club Service Awards Banner.

Documentation

This booklet describes the submission of the qualifying activities documentation to the District Trophies and Awards Committee.

Qualifying clubs complete the appropriate award forms provided in this booklet and **submit them by May 15th**.

Use the form provided in **The National Exchange Club Awards Book** for the Best Club Bulletin Award, and **submit it to National by April 10th**.

The Activities Summary Report is divided into the following five areas:

Community Service	Americanism
Service to Youth	Child Abuse Prevention
Special Club Activities	

The Special Club Awards include: Top Gun Achievement - Most Net Membership Increase, Net Membership Increase, Membership Blitz, New Club Building, New Excel Club Sponsor, Best Club Bulletin, Best Club Project Exhibit, Most Unique Club Project Exhibit, Freedom Shrine Dedication, Search for Talent Participation, Outstanding Public Relations Program, and Child Abuse Prevention Financial Contributions. The documentation necessary for these awards is prescribed in the award descriptions later in this booklet.

***The
Awards
Process***

The Trophies and Awards Committee Chair is appointed by the District President. The Trophies and Awards Committee Chair presides over the committee and presents the Awards at the Annual District Convention. The committee receives and reviews the entries from each club in each category to determine qualifications are satisfied. The Trophies and Awards Committee is the sole judge of the submittals.

The Club Presidents and Secretaries are provided the mailing addresses in the letter at the beginning of this booklet and in the District Directory for submission of the necessary forms.

Following the Annual District Convention, the Trophies and Awards Committee Chair provides a list of the clubs and individuals receiving awards to the District Secretary and the District Bulletin Editor for inclusion in the Annual District Convention minutes and the District Bulletin, respectively.

***Service
Award
Qualifications***

Each of the Service Awards that can be earned by a local club, and the Outstanding Club Award are described in this section. These are not competitive Awards so all clubs may earn them. A patch that may be displayed on their District Service Awards Banner is awarded for each service area a club completes. The club's qualification for these awards is documented on the Activity Summary Report.

***Community
Service***

A Club earns the California•Nevada District **Community Service Award** by providing a project in their community in two of the following activities or projects:

- | | |
|------------------------------------|--------------------|
| Drug Abuse Prevention | Crime Prevention |
| Book of Golden Deeds | Family Days |
| Traffic Safety | Fire Prevention |
| Environmental Control | Operation I.D. |
| Original Community Service Program | Service to Seniors |

Americanism

A Club earns the California•Nevada District **Americanism Award** by providing a project in their community in two of the following activities or projects:

- | | |
|------------------------------|-----------------------|
| Freedom Shrine | Milestones of Freedom |
| One Nation Under God | National Defense |
| GIVEAKIDAFLAGTOWAVE | Proudly We Hail |
| Original Americanism Program | Flag Retirement |

***Service
to
Youth***

A Club earns the California•Nevada District **Service to Youth Award** by providing a project in their community in two of the following activities or projects:

- | | |
|------------------------------|------------------------|
| Young Citizenship | Youth Day |
| Youth of the month / year | Scholarship Award |
| A.C.E. Award | Youth Sports Event |
| Sunshine Special | Excel Club |
| Youth Search for Talent Show | Other Service to Youth |

Child Abuse Prevention

A Club earns the California•Nevada District **Child Abuse Prevention Award** by participating in two of the following activities or projects:

- Center Related Activity or donation
- Non-Center Activity
- Other Child Abuse Prevention Program

Outstanding Club Award

The California•Nevada District **Outstanding Club Award** recognizes the local club for its stalwart efforts toward making a major contribution to its community, and supporting the precepts of Exchange. A Club earns this Award for an abbreviated administrative year by meeting these qualifications:

- **Conducting** at least **two programs of service** in each of the four service areas: Community Service, Americanism, Service to Youth and Child Abuse Prevention.
- Participating in at least three of these district programs by submitting a nominee or conducting a competition: Exchange of the Year, All-American Volunteer of the Year, Lifetime Achievement Award, Youth of the Year Award, A.C.E. Award, Search for Talent, or Best Club Bulletin Award.
- Presenting a club exhibit at the Annual District Convention.
- Publishing and mailing to members, District President, the District Bulletin Editor and the Trophies and Awards Best Club Bulletin Chair **at least ten** bulletins in the abbreviated administrative year.

Special Award Qualifications

Special Awards, which can be earned by a local club, are described in this section. Some are not competitive Awards so all clubs may earn them. A Patch is awarded for a club to display on their District Service Awards banner.

Membership Blitz

A Club earns the California•Nevada District **Membership Blitz** participation patch by conducting a Membership Blitz program during the current administrative year. Earning this award entails more than routine requests by the club president to bring a guest, or normal pitches by the membership committee. The blitz is represented by extra-ordinary effort to build membership like a canvas of the business community, club contests, or an innovative "above and beyond" effort. Successful efforts are shared with and used by other clubs.

Top Gun Award - Most Net Membership Increase

The Club with the greatest net membership increase during the abbreviated administrative year is awarded a patch for its District Service Awards Banner. The second and third place clubs are awarded Second and Third Place patches. The District Secretary submits the documentation for this award.

*Net
Membership
Increase*

A Club earns the California•Nevada District **Net Membership Increase Award** patch by having more club members on the last day of the month prior to the Annual District Convention than on the previous July 1st. The District Secretary submits the documentation for this award.

*New
Club
Building*

A Club earns the California•Nevada District **New Club Building Award** by sponsoring a new Local Exchange Club that meets The National Exchange Club requirements for chartering a new club. The District Secretary submits the documentation for this award with concurrence of the New Club Building Committee Chair. A New Club Building Patch is presented to the Sponsoring Club.

*Best
Club
Bulletin*

A Club wins the California•Nevada District **Best Club Bulletin Award** for clubs with less than 50 members, and for clubs with 50 or more members by satisfying the judges that their bulletin is the District's best. The basic requirements and criteria are specified in The National Exchange Club Awards Book. To be eligible, a club publishes a bulletin at least monthly, and should include the District President, the District Bulletin Editor and the Trophies and Awards Best Club Bulletin Award Chair in the mailing list. The club must submit six copies of three different sample club bulletins published between April 1st and the following February 28th, to the Best Club Bulletin Award Chair by May 15th. Any Bulletins published electronically must be printed and submitted as above. The second and third place clubs earn 2nd and 3rd Place patches presented at the Annual District Convention.

The bulletins are judged by a panel of five Exchangites scoring equally the following criteria:

- Is the content balanced between news of upcoming meeting programs, club events, project progress, recent projects, member news, items of general Exchange interest, personality profiles, and humor?
- Does the bulletin promote participation, attendance, membership, new club building, Exchange education, and significant news on District and National levels of Exchange?
- Does the bulletin display the correct Exchange Club logo, the correct and complete club name, city, state, meeting date, time, and place?
- Is the writing acceptable in sentence structure, punctuation, grammar, and spelling, while being concise, understandable, and accurate?
- Does the overall appearance of the bulletin stimulate readership? Are the masthead and other elements creatively and neatly handled, with occasional artwork, photos, or color? Is the printing of good quality?

Each Club may prepare The National Exchange Club Best Club Bulletin Application and submit their three Bulletins to The National Exchange Club for the national competition by April 10th.

*Most
Outstanding
Public
Relations
Program*

A Club earns the California•Nevada District **Most Outstanding Public Relations Program Award** for clubs with less than 50 members, and for clubs with 50 or more members by conducting a Public Relations Program that projects a favorable image of Exchange in the community, has quality and quantity of media coverage, and uses diversified news outlets. A Club completes and submits to the Trophies and Awards Committee Chair by May 15th the Most Outstanding Public Relations Program Form in this booklet to document activities for this award. The winning clubs are awarded a patch for their District Service Awards Banner. The second and third place clubs earn 2nd and 3rd Place patches presented at the Annual District Convention.

*Best
Club
Project
Exhibit*

A Club wins the California•Nevada District **Best Club Project Exhibit Award** or the **Most Unique Club Project Exhibit Award** by satisfying the judges that its exhibit at the Annual District Convention is the District's best. The exhibits should portray the theme adopted by the National President, and are judged by a panel of Exchangites selected by the District Trophies and Awards Committee Chair. To accommodate the limited space available at the Convention hotel, the club's exhibit is attached to no more than three foam core boards that may be placed on an eight foot rectangular banquet table. If two or three boards are used, they are attached to each other along the longer vertical edges. Other items may be displayed on the table, and will be considered by the judges in the competition. The club adopts any format, method or style to represent the activities and projects conducted during this award year. Creativeness is encouraged. The judges review the displays for clarity, completeness, aesthetics, originality, and uniqueness. Clubs request exhibit space by submitting the completed Convention Exhibit Space Reservation Form included in this booklet to the District Trophies and Awards Committee Chair not later than May 15th. An exhibit or display is freestanding or placed on a table so nothing is nailed, tacked, taped, stapled, or otherwise attached to anything other than the display itself. Patches are awarded for **Best Club Project Exhibit** and **Most Unique Club Project Exhibit**. The second and third place clubs are awarded 2nd Place and 3rd Place patches in each category.

*New
Excel
Club
Sponsor*

A Club earns the California•Nevada District **New Excel Club Sponsor Award** by sponsoring a new Local Excel Club that meets The National Exchange Club requirements for chartering a new Excel club. The District Secretary submits the documentation for this award with concurrence of the New Club Building Committee Chair.

***Freedom
Shrine
Dedication
Awards***

A Club earns the California•Nevada District **Freedom Shrine Participation Award** by installing and dedicating a new Freedom Shrine, or updating and re-dedicating a previously dedicated shrine. A Club wins the California•Nevada District **Freedom Shrine Award** by leading the District in the installation, rededication and repair of Freedom Shrines. A Club completes the Freedom Shrine Activities Form in this booklet to document activities for both of these awards.

***Child
Abuse
Prevention
Financial
Contributions
Awards***

A Club earns the California•Nevada District **Cumulative Child Abuse Prevention Award** by financially contributing to Prevention of Child Abuse programs. This award is cumulative from year to year, and reflects the total amount a club has contributed to the Prevention of Child Abuse. It includes contributions given to the National Foundation for the Prevention of Child Abuse including dues, to local centers, and to local Prevention of Child Abuse organizations other than Exchange Club Centers. The total also includes donations by individual club members in programs such as raffles, promotions/fundraisers, the Medallion Program, donations of clothing and other property and similar Prevention of Child Abuse Programs. A club documents its contributions on the Child Abuse Prevention Financial Contributions form in this booklet. The District Trophies and Awards Committee compiles Child Abuse Prevention Program activity using the data submitted by the club each year. The club contributing the largest amount during the abbreviated administrative year will win the **Child Abuse Prevention Financial Donation Award**.

***Other
Community
Recognition
Awards***

The District President appoints Committee Chairs to solicit and review nominations for Youth of the Year, and Accepting the Challenge of Excellence Awards and select recipients. The Committee Chairs provide nominating instructions and deadlines to the clubs in separate booklets. The awards are presented at the Annual District Convention.

Special Individual Awards

Lifetime Achievement Award

The District President appoints the Chair who selects committee members to review nominations and select the recipients of Special Individual Awards. These include: Lifetime Achievement, Exchange of the Year, All-American Volunteer of the Year, Youth of the Year, and Accepting the Challenge of Excellence. A separate booklet describes the qualifications and processes for the Youth of the Year and Accepting the Challenge of Excellence Awards. The appropriate District Committee Chair requests nominations by mail for these awards, including a reminder of the qualifications, specific requirements and submission deadline, and a reminder follow-up notice 30 days prior to the deadline.

A superb Exchangeite who has made a long-term contribution to Exchange at the Local, District, or National level is recognized with the California•Nevada District **Lifetime Achievement Award**. Each local club may nominate one active and one deceased Exchangeite each year. A deceased nominee must have been an active Exchangeite at the time of his or her death. An Exchangeite may be nominated for this award if he or she is not already a Lifetime Achievement Award recipient and:

- Has been an Exchangeite for ten years or more.
- Has demonstrated ***Dedication and Devotion*** to Exchange including support of club officers, attendance at meetings, social events, and fund-raisers, and truly exemplifies the ideals expressed in the Exchange Covenant of Service.
- Has participated in ***Service to the Community*** including participating in programs of service and the prevention of child abuse.
- Has shown ***Loyalty to and Support of the Ideals of Exchange*** at the Club, District, and National level including attendance at conferences, conventions and inter-club events.
- Has made ***Significant Contributions*** by actively serving in numerous leadership capacities in the local Club or District, and has been active in new member recruiting.
- You may include awards, special recognition and creativity, especially in the area of ideas that have helped your club grow, prosper, and stay healthy. Include any noteworthy item that makes this nominee stand out.

A club nominates an Exchangeite on the Nomination for Lifetime Achievement Award Form in this booklet. The selection committee considers only this one page form. Please print neatly, or use no smaller than 12 pitch elite type or a 10-point computer font, if typed.

The District President appoints a Past District President or an Award Recipient to be the Selection Committee Chair without a vote. The committee consists of the Committee Chair, two Past District Presidents, two Board Members and two former Award Recipients. A tie vote will be broken by the Committee Chair. Each member evaluates all the nominations at one time according to the instructions from the Committee Chair. The committee selects up to three living and up to three deceased Exchangeites to receive the award each year. An appropriate plaque is presented to each award honoree. The award is presented at an appropriate time during the Annual District Convention.

*Exchangite
of the
Year*

An exemplary Exchangite is recognized for superlative efforts to provide a superior contribution to Exchange, and the local community with the California•Nevada District **Exchangite of the Year Award**. An Exchangite in good standing in a California•Nevada District Exchange Club in good standing is nominated for this Award by a local club using the Nomination for Exchangite of the Year Form in this booklet. The award is based on activities *only* during the current administrative year. The selection committee considers only this two page form. Please print the narrative neatly, or use no smaller than 12 pitch elite type or a 10-point computer font, if typed.

A nominee is evaluated by the Exchangite of the Year Committee in four areas: Exchange participation and activities - 40%, attendance at the previous year's National Convention and this year's Annual District Convention - 5% each, and the narrative - 50%.

- Exchange participation and activities include new club building, new member recruiting, offices held, committees chaired, fundraisers managed, and other major Exchange efforts.
- A two-page narrative might address the questions: is the nominee a volunteer? Does he/she say yes when asked? Does his/her presence enhance meetings, social functions, and other events? Is he/she positive, enthusiastic, loyal, creative, gregarious, in possession of a sense of humor, and a problem solver?

The District President appoints a Past District President or an Award Recipient to be the Selection Committee Chair without a vote. The committee consists of the Committee Chair, two Past District Presidents, two Board Members and two former Award Recipients. Each member evaluates all the nominations at one time according to the instructions from the Committee Chair. The committee selects one Exchangite who is not a previous recipient, each year for the award, and may recognize all award nominees. An appropriate plaque is presented to the Exchangite of the Year Award honoree. A special patch is awarded to the honoree's club for its District Service Awards Banner. The award is presented at an appropriate time during the Annual District Convention. **Should a previous recipient be nominated** and achieve a higher score than this year's honoree, he or she will also be recognized as an Extraordinary Exchangite this year and be presented an engraved plate stating "Extraordinary Exchangite, *year*" to be affixed to his or her previous plaque award. The committee selects the most deserving nominee each year to represent the California•Nevada District Exchange Clubs as a nominee for the National Exchangite of the Year Award the following year. The **Selection Committee Chair**, working with the selected nominee's club, **completes the National Exchangite of the Year nomination form and submits it to The National Exchange Club for the following year.**

*All-American
Volunteer
of the
Year*

An outstanding Exchangite is recognized for superior efforts to provide a material contribution to Exchange and the local community through Exchange programs with the California•Nevada District **All-American Volunteer of the Year Award**. An Exchangite in good standing in an Exchange Club in the California•Nevada District in good standing, that has not served as a district or national officer during the past five years is nominated for this Award by a local club for an administrative year using the Nomination for All-American Volunteer of the Year Form included. The selection committee considers only this two page form. Please print the narrative neatly, or use no smaller than 12 pitch elite type or a 10-point computer font, if typed.

A nominee must have attended at least 75% of the club meetings and participated in at least 80% of the club projects.

- This award is not associated in any way with the nominee's leadership level.
- A two-page narrative might address the questions: is the nominee a volunteer? Does he/she say yes when asked? Does his/her presence enhance meetings, social functions, and other events? Is he/she positive, enthusiastic, loyal, creative, gregarious, in possession of a sense of humor, and a problem solver?

The District President appoints a Past District President or an Award Recipient to be the Selection Committee Chair without a vote. The committee consists of the Committee Chair, two Past District Presidents, two Board Members and two former Award Recipients. Each member evaluates all the nominations at one time according to the instructions from the Committee Chair. The committee selects one Exchangite who is not a previous recipient, each year for the award, and may recognize all award nominees. An appropriate plaque is presented to the All-American Volunteer of the Year Award honoree. A special patch is awarded to the honoree's club for its District Service Awards Banner. The award is presented at an appropriate time during the Annual District Convention. **Should a previous recipient be nominated** and achieve a higher score than this year's honoree, he or she will also be recognized as an Extraordinary Exchangite this year and be presented an engraved plate stating "Extraordinary All-American Volunteer, year" to be affixed to his or her previous plaque award. The selection committee selects the most deserving nominee each year to represent the California•Nevada District Exchange Clubs as a nominee for the National All-American Volunteer of the Year Award the following year. The **Selection Committee Chair**, working with the selected nominee's club, **completes the National All-American Volunteer of the Year nomination form and submits it to The National Exchange Club for the following year.**

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The California • Nevada District Exchange Clubs

Trophies and Awards Program Activities Summary Report

Please type or print

Club name _____ Club number _____

Club President _____ Contact person _____

E-Mail _____ Telephone number _____

Please mark only the programs completed – a program involves actual community participation, competition or individual club award:

Community Service

- Drug Abuse Prevention
- Original Community Service Program
- Crime prevention
- Book of Golden Deeds
- Family Days
- Traffic Safety
- Fire Prevention
- Environmental Control
- Operation I.D.
- Service to Seniors

Americanism

- Freedom Shrine (see Activities Report on later form)
- Original American Citizenship Program
- Milestones of Freedom
- One Nation Under God
- National Defense
- Flag Retirement
- Proudly We Hail
- GIVEAKIDAFLAGTOWAVE

Youth

- Youth of the Month / Year
- Original Service to Youth Program
- A.C.E. Award
- Continuing Sponsorship of Excel Club
- Search for Talent
- Teacher Recognition
- Young Citizenship Award

Child Abuse Prevention

- Center-related Activity
- Non-center-related Activity
- Other Child Abuse Prevention Program
- Total annual contributions: \$ _____
(see worksheet on reverse)

Special Club Awards

- Membership Blitz
- Public Relations Program
(see worksheet on later form)

Signed _____	date _____	Title _____
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Appropriate Officer signs this form

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The California • Nevada District Exchange Clubs

Outstanding Club Award Application

Club name _____ Club number _____

Club President _____ **Contact person** _____

E-Mail _____ **Telephone number** _____

I certify that our club:

- Conducted at least two Programs of Service in each of the four service areas: Community Service, Americanism, Service to Youth and Child Abuse Prevention which are documented on the attached Activities Summary Report.

- Participated in at least three of these District Programs. Participation involves actual submission of an individual nominee, club bulletin submissions or community involvement in a competition. Please mark only the programs completed.
 - Exchangite of the Year
 - All-American Volunteer of the Year
 - Lifetime Achievement Award
 - Youth of the Year Award
 - Accepting the Challenge of Excellence "A.C.E." Award
 - Search for Talent
 - Best Club Bulletin Award

- Published and mailed to members at least ten bulletins in the abbreviated administrative year.

- Will present a club exhibit at the Annual District Convention.

Signed _____	date _____	Title _____
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Appropriate Officer signs this form

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Prevention of Child Abuse Financial Contributions Worksheet

Please type or print

Club name _____ Club number _____

Club President _____ Contact person _____

E-Mail _____ **Telephone number** _____

National	Dollars
Dues contribution \$10 per year times _____ members	_____
Club direct contribution	_____
Individual direct contribution (Century, Medallion, Memorial, or other)	_____
National Foundation Auction participation	_____
Other, please list _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total dollars	\$ _____

Remarks

Signed _____	date _____	Title _____
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Appropriate Officer signs this form

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The California • Nevada District Exchange Clubs

Freedom Shrine Activities Report

Club name _____ Club number _____

Club President _____ Contact person _____

E-Mail _____ **Telephone number** _____

<i>Date</i>	<i>Location</i>	<i>Activity</i>	<i>Points</i>
<i>Total points</i>			

Four points are earned for dedicating a new Shrine, one point for rededicating an existing Shrine, one point for replacing damaged or missing documents, and two points for repairing and rededicating an existing Shrine. Any dedication of a new Shrine or rededication of an existing Shrine must have community attendance or participation in the dedication or rededication program. Use additional forms if necessary.

Signed _____	date _____	Title _____
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Appropriate Officer signs this form

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The California • Nevada District Exchange Clubs

Most Outstanding Public Relations Program Worksheet

Club name _____ Club number _____

Club President _____ Contact person _____

E-Mail _____ Telephone number _____

ρ Club with 50 or more members

ρ Club with less than 50 members

Calculate competition points:

All news stories published number _____ x 10 pts ea = _____

Each news story with “Exchange” in the headline number _____ x 20 pts ea = _____

Each news story with a picture number _____ x 50 pts ea = _____

Radio or television coverage:

• less than one minute number _____ x 10 pts ea = _____

• more than one minute, less than three minutes number _____ x 30 pts ea = _____

• more than three minute, less than five minutes number _____ x 50 pts ea = _____

• more than five minute, less than 15 minutes number _____ x 100 pts ea = _____

• more than 15 minute for one particular program within any 24 hour period number _____ x 200 pts ea = _____

Signage coverage:

• bill board signs number _____ x 100 pts ea = _____

• up to two marquees number _____ x 100 pts ea = _____

• up to four scoreboard displays number _____ x 50 pts ea = _____

• up to four street banners, per location number _____ x 50 pts ea = _____

• Up to four activities where leaflets, brochures or advertisement with “Exchange Club” prominently displayed are passed out to the public at or for a project number _____ x 50 pts ea = _____

Total _____

Signed _____	date _____	Title _____
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Appropriate Officer signs this form

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The California • Nevada District Exchange Clubs

Convention Exhibit Space Reservation

Club name _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Home Telephone _____

Business Telephone _____

Fax Telephone _____

E-Mail address _____

Space requirements, please circle one: One table Three by eight foot space

Require electrical outlet? Yes No

Need to be next to a wall? Yes No

The theme for the 2017 District Convention display is:

“Grow Exchange”

Ron Lashmett
24761 Via Princesa
Lake Forest, CA 92630-2019

Home: 949-830-4603
Cell: 714-305-4687
Bus: 949-759-6774
Fax : 949-770-6766
E-Mail: slashmett@cox.net

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The California • Nevada District Exchange Clubs

Nomination for Lifetime Achievement Award

The Exchange Club of:	Division:	
Nominates Exchangite:		
Date joined:	Name of Club first joined if not current:	
<p>Narrative. Use this space to highlight strengths especially in the area of building and supporting Exchange. Highlight loyalty, service, dedication, and time involved in nominee's achievements, certainly emphasize previous recognition. This is the place to identify the candidate with the precepts of the Covenant of Service. Remember, members who only have served at the Club level will be evaluated the same as those who have served at the District or National level.</p>		
I certify that our club nominates this Exchangite who is an active member in good standing of our club, and to the best of my knowledge the information provided here is true and correct.	Club President signature	Date submitted

The selection committee does not consider any material other than this single, one sided form so please print neatly, or use no smaller than 12 pitch elite type or a 10-point computer font.

Mail to: Kay Kearney, 5382 Santa Barbara Ave, Garden Grove, CA 92845-1018, Cell-949-294-6303 *no later than May 15th*

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The California • Nevada District Exchange Clubs

Nomination for Exchangite of the Year Award

The Exchange Club of:	Division:
Nominates Exchangite:	
<i>The activity and participation points are only for this abbreviated administrative year</i>	
25 points for sponsoring the building of a new club	_____
5 points for each New Member sponsored this year; their names are: _____	_____
2 points each for _____ prospective new members brought to a club	_____
15 points each for <input type="checkbox"/> President, <input type="checkbox"/> Secretary and Treasurer as one <input type="checkbox"/> Bulletin Editor, <input type="checkbox"/> Major fund-raiser Committee Chair, <input type="checkbox"/> Program Chair, <input type="checkbox"/> District Officer, <input type="checkbox"/> District Director	_____
10 points each for <input type="checkbox"/> Secretary, <input type="checkbox"/> Treasurer, <input type="checkbox"/> Board Director, <input type="checkbox"/> Functioning Publicity Chair with documented results, <input type="checkbox"/> House Chair, <input type="checkbox"/> Prepare Meeting Room, <input type="checkbox"/> Custodian, <input type="checkbox"/> District Area Director, <input type="checkbox"/> Major functioning Committee Chair List the Committees: _____ _____	_____
5 points each for <input type="checkbox"/> President-Elect, <input type="checkbox"/> Immediate Past President who attends Board meetings, <input type="checkbox"/> Club Photographer, <input type="checkbox"/> Member with major responsibility on major Committee List the Committees: _____ _____	_____
3 points each for Functioning Chair of Committee with limited activity List the Committees: _____ _____	_____
Activity and participation total points	_____
Total divided by 3, maximum 40 points	_____
5 points each for attendance at last year's District and National Conventions	_____
Narrative score determined by Exchangite of the Year Committee, max 50	_____*
* entered by the committee	Total score *

Nomination for Exchangite of the Year Award

Name of
Nominee

Narrative (*Maximum 1,200 words*)

I certify that our club nominates this Exchangite who is an active member in good standing of our club, and to the best of my knowledge the information provided here is true and correct.

Club
President
signature

Date submitted

The selection committee does not consider any material other than this two page narrative form so please print neatly, or use no smaller than 12 pitch elite type or a 10 point computer font.

Mail to: Dr. Jay Shery, 10811 Washington Blvd, Ste 250, Culver City, 90232-3670, 310-821-3864, *no later than* **May 15th**



All-American Volunteer of the Year Award Application

The Exchange Club of _____ places in nomination
_____ for All-American Volunteer of the Year.

The activity and participation points are for this abbreviated administrative year.

1. Served on club-level committees: (must document)

2. How many days during the year did the nominee work for Exchange? _____

3. How many hours did the nominee work for Exchange? _____

4. In how many different projects did the nominee participate? _____

5. Complete the two page narrative.

6. Nominee attended at least 75% of club meetings: yes

7. Nominee participated in at least 80% of club projects: yes

Point allocations and final score are determined by the selection committee.

Nomination for All-American Volunteer of the Year Award

Name of
Nominee

Narrative

I certify that our club nominates this Exchangite who is an active member in good standing of our club, and to the best of my knowledge the information provided here is true and correct.

Club
President
signature

Date submitted

The selection committee does not consider any material other than this two page narrative form so please print neatly, or use no smaller than 12 pitch elite type or a 10 point computer font.

Mail to: Faith Morrison, 2807 Erskine Creek Rd Spc 105, Lake Isabella, CA 93240-9063, *no later than* **May 15th**

e-mail: morrisonfaith@gmail.com

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**The California • Nevada
District Exchange Clubs**
Shirley Lashmett, District Secretary
24761 Via Princesa
Lake Forest CA 92630-2019

To: